

MINUTES OF MEETING HELD ON Wednesday 14th March 2018

Present

Cllr Neil Farbon
Cllr Terry Huggins
Cllr Andy Notman
Cllr Alistair Marr
Cllr Liz Bosworth
Cllr Alan Bosworth

CCllr Steve Criswell from 20:25
DCllr Graham Bull from 20:25

Sarah Mizuro, Clerk

	Action
131. Apologies and reasons for absence – Cllr Pendered – Unanimous vote to accept apologies.	None
132. Declarations of Interest – None.	None
133. Public Forum – One member of the public present- no items raised.	None
134. Minutes - The minutes of the last meeting were read and signed.	
135. Finance –A report was presented and the bank statement checked and signed. Cheques were signed by Cllr Farbon and Cllr Marr. All Councillors present provided signatures on the account request form for Unity Trust Bank. Cheques Issued: Woodhurst Parish Council (Unity Trust Bank) £500.00 Insurance additional £36.89 CAPALC £173.04	AN
136. Review of Standing Orders, Regulations, Policies and Asset Register – Work is ongoing and this item to be carried forward to the next meeting.	
137. Parish Council Elections – Nomination forms were made available.	
138. Annual Litter Pick – Due to poor weather conditions, the annual litter pick has been rescheduled to 21 st and 22 nd April. Cllr Notman to advertise.	AN
139. Welcome to Woodhurst for new residents – Cllr Farbon suggested an information pack was produced and given to new residents upon arrival in Woodhurst. Cllr Liz Bosworth suggested village business could be asked to place an advert in the pack and contribute to production costs. Cllr Farbon and Cllr Notman to produce draft copy.	NF / AN
140. Public Rights of Way – There is damage to the verge at the entrance to Abbots Close where vehicles drive on the grass. Cllr Notman has reported to Highways Department and suggested that this area was paved to prevent further damage occurring. CCllr Steve Criswell agreed to take up this with the Highways department.	AN
141. Planning Applications – 18/00275/FUL Barns south of The Stables, Bulls Farm, Church Street An unauthorised Parish Council form has been submitted to the Planning Department by Cllr Huggins	

<p>and has been displayed on the public access portal. Cllr Farbon has reported the incorrect use of the Parish Council form and this is being investigated by the Development Services Manager. Cllr Notman informed the meeting that during a conversation with Cllr Huggins regarding this he stated clearly that the form could not be submitted to the Planning Department by anyone other than the Parish Clerk post discussions taking place at a Parish Council meeting. All Councillors expressed their concern that Cllr Huggins had submitted the form without adhering to the correct procedures. Cllr Farbon informed Cllr Huggins that any personal views should have been submitted as an individual response and not as the views of the Parish Council. Cllr Alan Bosworth suggested that the actions of Cllr Huggins had brought the Council into disrepute and that Cllr Huggins should stand down from the Parish Council. Cllr Huggins offered an apology.</p>	
<p>The planning application was then discussed and unanimously approved subject to concern being noted regarding the size and restricted view from the site entrance onto the road and with this to be deferred to the Highways Agency who are actively involved in the application.</p>	
<p>18/00210/FUL Land North of Highfield, Old Hurst Road.</p>	SM
<p>This application was discussed and unanimously approved subject to concern being noted regarding the restricted view from the site entrance on to the road and with this to be deferred to the Highways Agency who are actively involved in the application. It was felt that approval should also be conditional on a satisfactory ecological survey prior to commencement of any works.</p>	None
<p>142. Maintenance – Bench refurbishment will be completed once the weather improves.</p>	None
<p>143. Village Enhancement / Replacement of Bollards– It was generally felt that this should be funded by the Highways Department and not the Parish Council, however as the condition of the bollards were a safety issue it was suggested that their replacement was included in a potential LHI bid.</p>	
<p>144. Village Hall – Trustees/ Parish Council. The current Trustee arrangements for the Village Hall were discussed and Cllr Liz Bosworth informed the meeting that this was being changed by the Village Hall Management Committee with the Parish Council as an entity remaining the Custodian Trustee but the role of Managing Trustees to be switched from the individual Parish Councillor to the members of the Village Hall Management Committee. Cllr Liz Bosworth informed the meeting of the current fund raising position, with 20% of costs having to be in place before any grants could be applied for. Cllr Bosworth pointed out the worsening condition of the current building and suggested that if a new hall was not built then the Parish Council could in future have nowhere to meet. Cllr Alan Bosworth suggested the Parish Council could guarantee a mortgage to cover the first 20% of the built cost. Cllr Notman informed the Parish Council that meetings could take place in the Church as happens at Old Hurst. CCllr Criswell informed the meeting of the possibility of some community funding being provided through an “enabling development” scheme whereby a small development site that would otherwise not be granted planning permission is permitted as an “exception site” conditional upon some of the value released being mandated to a community infrastructure project. To be discussed at the next meeting.</p>	LB AN
<p>145. Natural Woodhurst– Cllr Notman informed the meeting that the brushcutter had now been sold by Natural Woodhurst for £195.00. After the deduction of sale fees there should be a payment coming for the last Natural Woodhurst funds of approximately £179.00.</p>	NF None
<p>146. Swan Weir Pond – Cllr Huggins suggested that the pond was untidy and did not look good for people entering the village. Cllr Farbon stated again that the Parish Council cannot get involved in privately owned property issues. Cllr Farbon would speak to the owners to see if they had any plans in terms of further pond maintenance.</p>	NF
<p>147. Townland Trustees – Cllr Notman confirmed that there is no requirement for the individual Parish Councillors to be Trustees of the Townlands Charity. The Parish Council as an entity had a duty to the</p>	AN

Townlands Charity as Custodian Trustess.

148. Streetlights – Cllr Farbon has been made aware that there is no maintenance contract for the streetlights currently in force. Cllr Farbon has made enquiries into the cost of a maintenance contract and also regarding any guarantee on the bulbs and is awaiting a reply from Balfour Beatty.

None

149. Purchase of Hi-Vis Jackets – Cllr Notman suggested that the Parish Council purchases some hi-vis jackets for use by the villagers during events such as Halloween and litter picks. He has obtained a quote for £42.50 for 10. This was agreed with Cllr Notman proposing and seconded by Cllr Farbon.

None

150. Speeding Traffic – The issues with speeding traffic in the village were discussed along with possible solutions. It was agreed that this would be fully discussed as a possible LHI item at the next meeting.

151. Correspondence – See attached.

152. Items for the next meeting – Speed Indicator Devices, LHI items, Village Enhancement, Welcome to Woodhurst, Village Hall, Streetlights.

There being no further business the meeting closed at 21:25.

The Next meeting will be held on Wednesday 11th April 2018 - AGM